

Forest Gate Surgery Patient Participation Group Meeting
Tuesday 31st January 2012- at Forest Gate Surgery

Present:

Janet Bache	Chairman
Ros Mortimer	Secretary
Joan Collins	Treasurer
Daphne Slawson	
Raymond Burton	
Jacqueline Burton	
Margaret Hitch	
Anne Pruce	
Carrie Vincent	Practice Manager

Apologies

Dr Newman
Pat Hodson

- 1 Janet Bache opened the meeting and welcomed everyone to the January 2012 meeting, of the Patient Participation Group of Forest Gate Surgery.
- 2 The Minutes of the last meeting were read and agreed
Proposed by Joan Collins Seconded by Daphne Slawson
- 3 Matters Arising from Minutes

There were no matters arising
- 3 Chairman's Report

Janet thanked those members who attended the Christmas lunch, it was most enjoyable. She reported that she had written an article on the work of the PPG for the December newsletter
- 4 Treasurer's Report

No Change since the last meeting

Income

19/4/11	Opening Balance	£969.35
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Expenditure

16/6/11	Hire of Hall for AGM	£ 14.13
2/8/11	Stamps for Secretary	£ 15.00
6/9/11	Balance	£940.22

5 Group Business

Janet had checked the list of members to see who wishes to remain a member of the Committee or who just wishes to receive a copy of the Minutes. Carrie Vincent will contact those who have not responded to Janet. The question was posed as to what members should do when they come in to work a stint at the surgery on a Monday now that the survey forms have been distributed. It was agreed that 2 members would attend once a month and conduct different mini surveys, we would try and attend on different days of the week to catch a wider range of patients.

6 Reports from Totton and Waterside PBC

A copy of the last minutes of this committee and the Patient Participation Strategy is available for anyone who wishes to have a copy, please let Ros know and she will print off a copy. The main presentation at the meeting was Palliative care for teenagers

7 News from the Surgery

The new check in machine was now working

8 Any Other Business:

None

9 Date of Next Meeting:

6th March 2012 18:15
Venue Forest Gate Surgery